

General Information for Applicants

Aspire Support Services Ltd (Aspire) invites applications from community members within the region. Community Grants are available (subject to funds being available)

Community members within the cities of Albury and Wodonga as well as Corowa and Greater Hume Shires are invited to apply.

Our Mission

Aspire works alongside people with disabilities and their families to achieve their goals and aspirations.

Aims of Aspire Community Grants Scheme

- To be responsive to the needs of people with a disability in our community.

The following are examples of Community Grants, managed by Aspire:

- Educational assistance- supporting family members to attend conferences, seminars, workshops, school-related
- activities
- IT- assistance to purchase necessary technical aides
- Sporting –assisting young people to attend and participate in an active lifestyle
- Mobility
- Community accessibility

Aspire Grant Making Criteria

Broadly, Aspire will respond to the needs of the local community by making grants to eligible people for undertakings which:

- Seek to improve the quality of their life, or that of a family member or Community group;
- Adhere to the mission and aims of Aspire.

Aspire will look favourably on applications that:

- grow community capital;
- multiply community, family and individual outcomes;
- have partnerships with or in-kind support from other community stakeholders;
- empower others to change their lives;
- will foster independence

*With variable amounts available to disburse each year, Aspire will place caps on amounts granted in separate areas. Grants will not necessarily cover the entire amount requested, but would be given as a contribution.

What we are most likely to fund

Aspire welcomes partnerships and encourages applicants to seek funds from a range of sources.

Generally, Aspire will fund:

- Activity which has ongoing benefit to individuals and the community
- Innovative undertakings which may not meet the requirements of other funding sources
- Projects undertaken by or through small groups
- Projects which are in keeping with the mission and aims of Aspire
- An applicant who has not previously been a recipient of an Aspire Community Grant

What we are less likely to fund:

- Capital works
- Ongoing salaries
- Projects in successive years

The application process

CLOSING DATE – 2nd Tuesday of May and November each year.

Application forms must be completed and submitted to Aspire to ensure the application meets the guidelines. This detailed presentation of your funding request will be checked for eligibility.

You must provide at least 1 letter to support your request - e.g. from your Doctor, School Principal, Case Manager, Physiotherapist, OT, sporting body, etc. All supporting letters are to be on appropriate letterhead and have been signed by the referring professional from the health care agency, government agency, educational institution or organisation.

An Application form is available from the Aspire website at www.aspiress.com.au or by contacting Aspire office on 02 6058 4000.

SUBMIT

BY MAIL: submit an Original application in person or postmarked by closing date, 4.00pm, Aspire Support Services, PO Box 7374, East Albury NSW 2640.

OR

EMAIL: submit electronic copy of Application by the closing date to heather.stones@aspiress.com.au

If your funding request meets the guidelines of the grants scheme, you will be contacted by email, telephone, or in writing.

If your funding request does not meet the guidelines, you will be contacted in writing. Aspire staff may contact you to discuss alternative funding options for your project.

How your full application will be considered

- Receipt of your application will be acknowledged via phone or email within 7 days
- The Grants Subcommittee will meet to consider eligible applications, with provided support documentation.
- In order to give applicants as much opportunity as possible to successfully apply for grants, you may be contacted for further information prior to the relevant Grants Subcommittee meeting

How we will let you know the outcome

- All applicants will be notified via email and/or in writing of the outcome of their application

Aspire will unfortunately not be in a position to fund every application it receives. It is important to state that an unsuccessful application does not reflect the value of the project.

If your application is successful

- You may be required to substantiate the expenditure of your project.

Further information can be obtained from:

Heather Stones

Aspire Support Services Ltd

Telephone: 02 6058 4000

Email: heather.stones@aspiress.com.au

Web: www.aspiress.com.au

Approved by:	Maintained by: Community Grants Committee	Authorised by: Board of Directors	Ver: 1	Approved: May 2017
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